



LOGISTICAL NOTE 46th Conference on Ocean Law & Policy

20-23 Sept 2023

ISTANBUL



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REPUBLIC OF TÜRKİYE
MINISTRY OF CULTURE AND TOURISM

TIKA

LOGISTICAL NOTE46th

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Ankara University National Centre for the Sea and Maritime Law (DEHUKAM) has the honour to welcome participants to the “46th COLP” with the themes to address the safe, secure and sustainable shipping to be held on 20-23 September 2023 in Istanbul, Türkiye.

This Logistical Note provides logistical and practical information on the details of the 46th COLP to be hosted by the DEHUKAM.

I. Venue

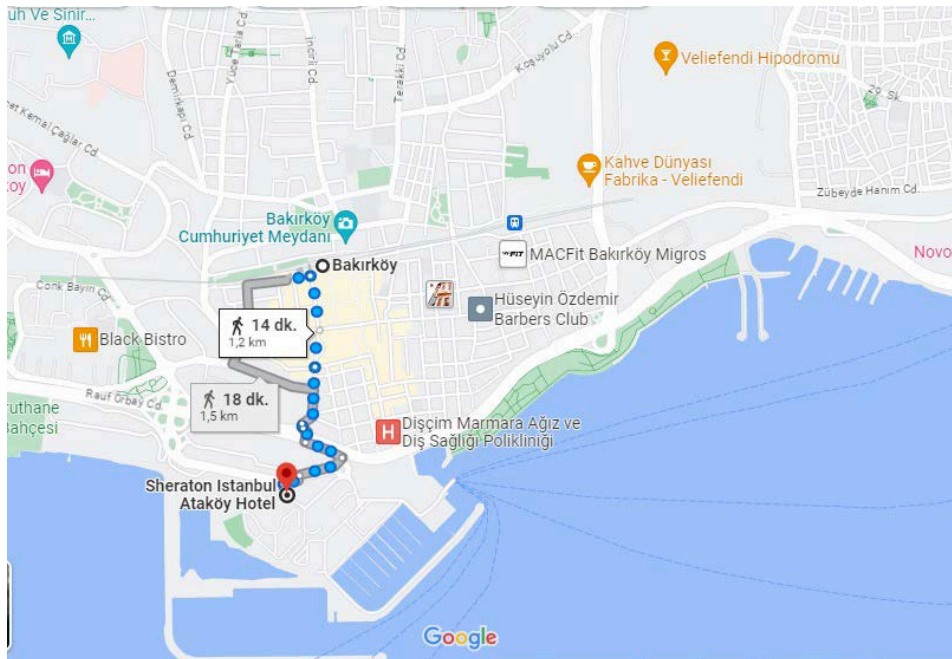
46th COLP will be held at Sheraton Ataköy Hotel in Istanbul.

Address: Rauf Orbay Caddesi Sahilyolu, No:10, Bakirkoy, Atakoy, Istanbul, Türkiye, 34158

Tel: +90 212-4130600

Website:

<https://www.marriott.com/en-us/hotels/istas-sheraton-istanbul-atakoy-hotel/overview/?scid=f2ae0541-1279-4f24-b197-a979c79310b0>



(from the nearest train station (Bakirköy Train Station) to Sheraton Ataköy Hotel)

II. Program

The detailed program with the names of the participants will be shared via email.

III. Visa Requirements

Please check <http://www.mfa.gov.tr/visa-information-for-foreigners.en.mfa> if any visa is required for the passport type you hold. If a visa is required for entry into Türkiye, the official invitation letter is generally sufficient to be used as supporting documentation.

Accommodation and transportation will be provided between 20-23 Sept 2023. For some of panel members who will be flying long hours can report their requests on different dates to our contact person.

IV. Accommodation

The hotel facilities are available for your use during your stay, and they are free of charge. However, if you wish to use any services in these facilities, such as massages, therapies, etc., they will be charged extra. These additional charges will be at your expense. The working hours of the facilities are as follows:

Fitness Center 24/7 Open

Indoor Pool 06:30 - 22:30

Outdoor Pool 08:00 – 20:00

Positive Spa 07:00 - 22:00

V. Transportation

Participants who choose to make their own transportation arrangements on their own cost from Istanbul International Airport to their respective hotels are recommended to visit the following page for more information: <https://www.istairport.com/en/passenger/transport/public-transport>

VI. Badges

Please fill out the sign-in sheet and pick up your badge at the Information Desk at the venue before the sessions starts. All participants throughout the forum should wear the identification badges. You will be guided by staff at the information desk to the meeting room. They shall be always worn and are similarly required for entry to all venues and meeting areas.

VII. Working Language(s)

The panels will be conducted in English.

VIII. Information Desk

Please remember that you can ask any questions at the Registration and Accommodation desk in the hotel lobby.

The information desk, located at the lobby of Sheraton Ataköy Istanbul Hotel will be put at the disposal of the participants from 20 Sept to 23 Sept 2023 from approximately 08.00 a.m. to midnight daily.

IX. Internet Services

Free wireless internet service will be provided in the venue of the conference, covering all halls and offices.

Practical Information for Participants

Places to Visit in Istanbul

The places to visit in Istanbul can be accessed from the link on the website:

<https://istanbul.goturkiye.com/>

Climate

The average temperature in Istanbul in September is around 21 to 24 degrees Celsius. To avoid from

any unexpected weather condition, please check the weather forecast prior to your departure:

<https://mgm.gov.tr/eng/forecast-cities.aspx?m=ISTANBUL>

Time Zone

Local time is Turkish Time (TRT), (UTC +3). Same time zone is used all over the country throughout the whole year.

Electricity

Türkiye operates on 220 volts, 50 Hz, with round-prong European-style plugs that fit into recessed wall sockets/points. (i.e. round-tipped, 2-pinned)

Addresses of Diplomatic Missions

Contact Information of Consular Missions in Istanbul is listed at the diplomatic portal, <http://cd.mfa.gov.tr/mission/mission-list?clickedId=3>

Currency, Banking, Credit Cards and ATMs

The official currency in Türkiye is the Turkish Lira. Foreign currency can usually be exchanged without commission at exchange offices (döviz bürosu), banks and hotels.

Exchange rates are published daily in Turkish newspapers and can be found in the website of the Turkish Central Bank at:

<https://www.tcmb.gov.tr/wps/wcm/connect/en/tcmb+en/-main+menu/statistics/exchange+rates/indicative+exchange+rates>

Major credit cards, such as Visa and MasterCard are accepted at hotels, restaurants, shops, etc. However, some restaurants and small shops accept only cash, so it is recommended to have some cash in Turkish Liras with you. Cash machines (ATMs) are available throughout Türkiye, accepting major credit and bankcards and instructions are often available in English.

International Dialing Codes

The country code for Türkiye is +90. The area code for Istanbul is 212 for European side and 216 for Anatolian side. To make an international phone call, dial 00 + country code + phone number. Emergency Call Number 112.

Medical Services

All participants will be responsible for payment of any medical, surgical, dental, hospital or ambulance services that they require in Türkiye and are advised to make appropriate arrangements for insurance. Pharmacies ("Eczane" in Turkish) are open from 9:00 - 19:00 on weekdays and Saturdays. They are closed on Sundays, but there is always a Pharmacy on Duty ("Nöbetçi Eczane" in Turkish) open for 24 hours for medical emergencies. The store can be identified by the sign it displays in its window. Two ambulances will be ready for emergencies for 24 hours during the meeting at the hotel.

Post Office

Post offices are indicated PTT (Post, Telegraph, and Telephone) throughout the city. The central Post office is open Monday through Saturday from 08:00 to 21:00, Sunday from 09:00 to 19:00. Smaller ones are open Monday through Friday between 08:30 and 17:00. Hotel concierges also take the mails.

Taxis

Available at taxi stands or hailed on the street. All are yellow and have taximeters.

Mobile Phone Services

There are 3 GSM operators in Türkiye namely Turkcell, TurkTelekom and Vodafone. All of them have roaming agreements with network operators of all participating countries. There are two wave bands for mobile phones in Türkiye: 900 and 1800 MHz. Please check with your provider regarding roaming costs and wave bands. Local GSM operators have prepaid lines, which can be purchased at newspaper kiosks and GSM Operator Stores. Please check that the prepaid SIM cards are compatible with your mobile phone.

Business Hours

Type Business Hours

Banks 09:00-12:30 & 13:30-17:00 Monday-Friday

Museums 08:30-17:30 Tuesday-Sunday

Shops 10:00-20:00 Monday-Saturday

Shopping Centres (AVM in Turkish) 10:00-22:00 Monday-Sunday

Tax

VAT rate ranges from 1% to 18%. VAT rate for accommodation, food and non-alcoholic beverages is

8%. VAT is generally included in the price.

Smoking

Smoking is not permitted in public places including meeting facilities, taxis, and cars in Türkiye.

Tipping

Tipping is not standard practice in Türkiye but is generally considered an appropriate gesture of appreciation when the level of service exceeds expectations in hotels and restaurants.

Contact Information:

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